



FORSYTH COUNTY BOARD OF ELECTIONS

Board Meeting Agenda October 1, 2024– 5:00 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Approval of Meeting Minutes
6. Approval of Logic & Accuracy Test of Voting Machines for the November 5, 2024 General Election
7. Approval of Absentee Ballots
8. Appointment of Early Voting Officials
9. Other Business
 - a. Adoption of Resolution for Amendment to Ballot Printing Contract with AlphaGraphics of Downtown Raleigh (Capital Marketing Solutions, LLC)
 - b. Notice of Early Voting Sites Buffer Zone
10. Closed Session (if necessary)
11. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Meeting Minutes
October 1, 2024 – 5:00 p.m.

Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order in the 2nd Floor Board Room on Tuesday, October 1, 2024, at **5:03** p.m., Chairperson Robert Durrah, Jr. presiding.

Board Members in attendance: Chairperson Robert Durrah, Jr., Vice Chair Catherine Jourdan, Secretary Chad Doomy, Member Alfred Harvey (5:29 p.m. arrival), Member Adam Draper (6:03 p.m. arrival)

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Tricia Starkey, Jay Lerman, Carma Buchanan, Macy Payne, Adam Clark

Pledge of Allegiance

Chairperson Robert L. Durrah, Jr. led the Pledge of Allegiance.

Moment of Silence

Chair Robert L. Durrah, Jr. led a moment of silence.

Public Comments

None

Approval of Meeting Minutes

Secretary Doomy presented the meeting minutes for July 25, 2024, August 15, 2024, August 23, 2024 and the September 12, 2024 meetings. Vice Chair Jourdan moved to approve all four sets minutes as presented; Secretary Doomy seconded. **Motion carried unanimously.**

Approval of Logic & Accuracy Test of Voting Machines for the November 5, 2024 General Election

Jay Lerman, Voting Systems and Geocode Manager, presented the Board with the report for the Logic and Accuracy pre-election testing of all voting machines being used for the November 5, 2024 General Election. A bi-partisan team tested 108 election day machines, 2 training machines, 18 early voting machine, 2 back up machines, and 3 fast scanners. The testing of all machines was open to the public. Secretary Doomy moved to approve the Logic and Accuracy testing results as presented; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Approval of Absentee Ballots

Macy Payne, Absentee Ballots Manager, presented the Board with 8 military, 114 overseas, and 15 civilian absentee ballots for review. Secretary Doomy moved to approve the 8 military, 114 overseas, and 15 civilian absentee ballots; Vice Chair Jourdan seconded. **Motion carried unanimously.**

Mrs. Payne presented 5 civilian absentee ballots for disapproval to the Board. Secretary Doomy moved to disapprove 5 absentee ballots; Member Draper seconded. **Motion carried unanimously.**

Board Members signed Zero Reports for the DS450 high-speed scanner.

Board Members signed absentee voter reports for the approved and disapproved ballots.

Appointment of Early Voting Officials

Tim Tsujii, Director, presented the Board with the current list of early voting officials for appointment for the General Election. Appointment guidelines which were approved by the Board on July 25, 2024 were used as prescribed by Numbered Memo 2023-07 and SB 747. Vice Chair Jourdan moved to approve the appointment of early voting officials list as presented; Member Harvey seconded. **Motion carried unanimously.**

Other Business

a. Adoption of Resolution for Amendment to Ballot Printing Contract with AlphaGraphics of Downtown Raleigh (Capital Marking Solutions, LLC)

Mr. Tsujii presented an amendment to the resolution between the Forsyth County Board of Elections and AlphaGraphics of Downtown Raleigh (Capital Marking Solutions, LLC) for ballot printing and packaging services through December 31, 2024 in a total amount not to exceed \$113,627.58. Member Draper moved to accept the resolution as proposed; Member Harvey seconded. **Motion carried unanimously.**

b. Notice of Early Voting Sites Buffer Zone

Carma Buchanan, Polling Place Coordinator, presented to the Board the list of all early voting sites in Forsyth County with a description of each buffer zone and electioneering areas for the November 5, 2024 General Election. Buffer zones are set as designated by G.S. 163-166.4. Member Draper moved to accept the buffer zones as presented; Secretary Doomy seconded. **Motion carried unanimously.**

Adjournment

Secretary Doomy moved to adjourn; Vice Chair Jourdan seconded. **Motion carried unanimously.** Meeting adjourned at 7:46 p.m.

Forsyth County Board of Elections – Board Meeting October 1, 2024

Approved:

s:/Robert Durrah, Jr.

Chairperson

s:/Catherine Jourdan

Vice Chair

s:/Chad Doomy

Secretary

s:/Alfred Harvey

Member

s:/Adam Draper

Member